

Bibliographic Citation Guide

Document Your Print Sources

Books with one author

format >> Author's last name, Author's first name. Title. Place of publication: publisher, publication date.

example >> Ricciuti, Edward R. What on Earth is a Capybara? Woodbridge, CT: Blackbirch, 1995.

Books with two authors

format >> First Author's last name, First Author's first name, and Second Author's first name Second Author's last name. Title. Place of publication: publisher, publication date.

example >> Chapman, Gillian, and Pam Robson. Exploring Time. Brookfield, CT: Millbrook, 1994.

Books - No Author Given

format >> Title. Place of publication: publisher, publication date.

example >> Kingfisher Illustrated History of the World: 40,000 B.C. to Present Day. New York: Kingfisher, 1993.

Encyclopedia Article, Signed

format >> Name of Encyclopedia, year ed., vol., "Title of article," by Author's first name Author's last name.

example >> Encyclopedia Americana, 1992, vol. 5, "Cassatt, Mary," by Frederick A. Sweet.

Encyclopedia Article, Unsigned

format >> Name of Encyclopedia, year ed., vol., "Title of article."

example >> Encyclopedia of Mammals, 1996, vol. 14, "Tree Squirrels."

Magazine or Newspaper Articles

format >> Author's last name, Author's first name. "Title of article," Name of Magazine, date of magazine, page numbers.

example >> Witkowski, Mary. "Ancient Kivas: Yesterday and Today," Cobblestone, September 1999, pp. 7-9.

Internet

format >> Author's last name, Author's first name. "Title of Document." (Online) Document date. URL (visited: date of visit).

example >> Salda, Michael. "Cinderella Project." (Online) December, 1997. <http://www-dept.usm.edu/~engdept/cinder> (visited: December 8, 1999).

Arrange Your Citations in a Bibliography

1. If the author is unknown, start your citation with the title.
2. Arrange the citations in **alphabetical order** by the first words, ignoring "A", "An", and "The" when they are the first word of the title.
3. The first line of each citation is not indented. The second line is indented (usually 1/2").